

Monterey Fire Co. Pavilion Use Request Form

To obtain usage of the Pavilion for any purpose, you must fill out this form completely.

Submit to:

Monterey Fire Co. Ltd.

P.O. Box 99

Monterey, MA 01245

or deliver to:

Monterey Fire Co. Ltd. (M.F.C.) c/o Ray Tryon at the Monterey Town Hall.

Today's Date: _____ Your Organization: _____

Contact person: _____ Contact person Phone #: (_____) _____

Date or dates of requested usage: _____

Time/times: _____

Description of activities (attach pages for any additional description):

Cost of Facility per group size:

up to 50	(\$100)
50 and up	(\$250)
Over 200	(additional fees may apply)

Optional Amenities:

1 table with 10 chairs	(\$30)
# of tables _____	

Bathrooms are not provided and arrangements should be made by the lessee.

Recommended sanitation vendor: Mt. Everett Sanitation (413) 528-3364

The following are rules governing usage of the Monterey Fire Co. Pavilion. To ensure that you be allowed to use the building in the future, please abide by them.

- 1 Pavilion use hours are from 8:00 A.M. to 11:00 P.M.
- 2 The lessee is responsible to see that garbage is properly disposed of and not left on fire co. property.
- 3 Tables/ chairs, if used, must be put back where they were found.
- 4 To honor the Monterey noise restrictions and to respect our neighbors we ask that noise be kept low.
- 5 Any damages done to the property will be the legal and financial responsibility of the lessee.
- 6 The road past the pavilion is a private road. Any vehicles parked beyond the pavilion or obstructing the the road will be towed at owners expense.
- 7 Absolutely **NO** vehicle is allowed to park on or around the apron in front of the station doors as this would block fire co. trucks from responding to an emergency.
- 8 The selling of alcohol is prohibited.

Upon approval of application, applicant will be provided with a lease agreement which must be signed and returned to the Monterey Fire. Co.

Contact Person's Name (print): _____

Contact Person's Signature: _____ Date: _____